

**VIRGINIA BOARD OF PSYCHOLOGY
BOARD MEETING MINUTES
October 31, 2017**

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TIME AND PLACE: A meeting of the Virginia Board of Psychology ("Board") convened on Tuesday, October 31, 2017, at the Department of Health Professions ("DHP"), 9960 Mayland Drive, 2nd Floor, Board Room 1, Henrico, Virginia 23233.

PRESIDING OFFICER: Herbert Stewart, Ph.D., Chair

BOARD MEMBERS PRESENT: James Werth, Ph.D., ABPP, Vice-Chair
J.D. Ball, Ph.D., ABPP
Jen Little, Citizen Member
Peter Sheras, Ph.D., ABPP
Rebecca Vauter, Psy.D., ABPP
Susan Brown Wallace, Ph.D.

BOARD MEMBERS ABSENT: Deja Lee, Citizen Member

STAFF PRESENT: David E. Brown, D.C, DHP Director
Jaime Hoyle, J.D., Executive Director
Jennifer Lang, Deputy Executive Director
Elaine Yeatts, DHP Senior Policy Analyst
Deborah Harris, Licensing Manager
Christy Evans, Discipline Case Specialist
Elizabeth Carter, Ph.D, Executive Director, Board of Health Professions, Healthcare Workforce Data Center

COUNSEL PRESENT: James E. Rutkowski, Assistant Attorney General

OTHERS PRESENT: Jennifer Morgan, VACP

CALL TO ORDER: Dr. Stewart called the meeting to order at 10:07 a.m. and read the emergency evacuation instructions. With seven (7) members present, a quorum was established.

ADOPTION OF AGENDA: The Agenda was adopted with a change of the placement of Dr. Carter's presentation of Healthcare Workforce Survey Report to after the Agency Director's report.

PUBLIC COMMENT: Jennifer Morgan, representing the Virginia Academy of Clinical Psychologists (VACP), informed the Board of the VACP's Spring Conference to be held in Roanoke, VA on April 19-20, 2018 at the Hotel Roanoke. Dr. Morgan encouraged all Board members and Board staff to attend and participate in the Conversation Hour with the Board, and to let her know if any decide to attend.

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- APPROVAL OF MINUTES:** A motion was made by Dr. Sheras to approve the minutes from the August 15, 2017 board meeting. The motion was seconded by Dr. Ball and passed with a unanimous vote.
- AGENCY DIRECTOR'S REPORT:** Dr. Brown informed the Board about the move of some of the departments within the Agency, such as the IT department, Call center, Mailroom, and Welcome Reception, to the first floor of the building. He indicated the move will allow for a larger reception area with a Kiosk for the consumers to access online applications.
- Dr. Brown also mentioned that they are developing a video library with various trainings that will be helpful for Board members. There will be training videos for topics such as probable cause and disciplinary procedures, as well as trainings specifically for chairs.
- Dr. Brown mentioned that the Board discussed the possibility of introducing a bill to the General Assembly that will allow the Board to require up to two hours per annual renewal cycle in a specific continuing education area. He said that the bill will not be included in the upcoming General Assembly session. The current administration wants to limit the number of legislative initiatives for next year in light of the transition to a new administration.
- HEALTHCARE WORKFORCE DATA SURVEY REPORT:** Dr. Carter presented the "Virginia's Licensed Clinical Psychologist Workforce: 2017" report. She highlighted that Virginia participants had a 95% response rate. She added that full time licensees are on the rise, as well as income.
- REGULATORY/LEGISLATIVE UPDATE:** Ms. Yeatts reported that no regulatory action was pending. The Notice of Intended Regulatory Action (NOIRA) was in the Governor's office awaiting approval.
- Ms. Yeatts informed the board that there is a 2018 legislative proposal that could be of interest to the board, which is the creation of a mid-level license for social workers. Currently the Board of Social Work licenses Licensed Clinical Social Worker (LCSWs) and Licensed Social Workers (LSWs). If the law passes, the LSW license would be broken into two new categories: Licensed Baccalaureate Social Worker and Licensed Master's Social Worker.
- BOARD COUNSEL REPORT:** Mr. Rutkowski had no report to present.

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**EXECUTIVE DIRECTOR'S
REPORT:**

Ms. Hoyle informed the Board that she presented the Board's draft of the Joint Guidance Document on Assessments and Signatures to the Regulatory Committee of the Board of Social Work at their meeting on October 26, 2017, and they expressed questions and concerns about the document. The Committee will report to the full Social Work Board in February. She added that the document will be presented at the Board of Counseling's Regulatory Committee meeting this upcoming Thursday, November 2, 2017.

Ms. Hoyle said that she had requested more guidance from the Regulatory Committee on the next step for the Psychology Interjurisdictional Compact (PSYPACT). The Committee asked that Ms. Hoyle write a letter to the Board's stakeholders, which include the Virginia Academy of Clinical Psychologists, The Virginia Academy of School Psychologists, and the Virginia Academy of Applied and Academic Psychologists. The letter will indicate that the Board is looking at PSYPACT and would like stakeholders to review PSYPACT in anticipation of an April meeting with members of the Board, to discuss their opinions and determine whether there is support to move forward.

Ms. Hoyle discussed the budget and reported that it has been advised that the Board will need to have a one-time renewal fee reduction. The Agency Budget Manager, Charles Giles, will address the Board in February to recommend the specific reduction.

**DEPUTY EXECUTIVE
DIRECTOR'S REPORT:**

Ms. Lang reported that the discipline process continues to improve, and provided a detailed list of cases received, cases closed, and reasons for closure (See Attachment A).

**LICENSING MANAGER'S
REPORT:**

Ms. Harris reported that since the last meeting, 120 licenses and certificates have been issued, which includes:

Licensed Clinical Psychologist	66
Resident in Training	29
Licensed School Psychologist	1
Licensed School Psychologist-Limited	21
Certified Sex Offender Treatment Provider	3

Ms. Harris also mentioned that 2,441 Clinical Psychologist are in-state current/active licensees and 847 current/active Clinical Psychologists were located out-of-state. She was curious to know if the PSYPACT may

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impact that number and the revenue the Board receives from-out of-state licensees.

**BOARD OF HEALTH
PROFESSIONS REPORT:**

Dr. Stewart reported that the Board of Health Professions full business meeting took place on August 31, 2017. He volunteered to be a part of the Education Committee.

CHAIRPERSON REPORT:

Dr. Stewart reported that he was fortunate to go to the Fall Association of State and Provincial Psychology Boards (ASPPB) Conference. This is his third year attending the ASPPB conferences. He stated all the sessions were very informative. One session focused on the Examination for Professional Practice in Psychology (EPPP) Part 2, which is a competency-focused examination. He also stated ASPPB will be conducting a Webinar on November 15 on the EPPP 2.

Dr. Stewart stated that nine (9) more jurisdictions are moving forward with the PSYPACT.

Dr. Stewart stated he ran for a leadership seat with the ASPPB; however, he was not selected.

Dr. Stewart informed the Board that the ASPPB Spring Conference will be held in Savannah, Georgia April 12-15, 2018 and the annual conference will be held in October 2018 in Salt Lake City, Utah.

**REGULATORY COMMITTEE
REPORT:**

Dr. Werth reported that the Committee is developing a Telepsychology Guidance Document. So far they have a working document, and he requested that all the Board members send him any pertinent information to add to the Telepsychology Guidance Document. His goal is to have all input received by February and have a draft to be presented to the full Board at the May, 2018 meeting.

UNFINISHED BUSINESS:

The Board stated there is a need to fill vacant seats. As an initial step, Ms. Hoyle and Dr. Stewart will be contacting those members who are not attending to encourage attendance, before taking further steps to address attendance issues.

ADJOURNMENT:

With all business concluded, the meeting was adjourned at 1:26 p.m.